

INSTRUCTIONS

BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:

Completing the steps below will populate the heading for each of the attached schedules.

1. Enter the City/Town Name:

CITY/TOWN OF _____

2. Select the Budget Year

2019

Protection/Unprotection of File:

Each spreadsheet within the file has been protected to prevent accidental deletion of formulas. When the sheet is protected you can move from one cell to the next using the Tab key. A password was not assigned, so the sheets may be unprotected to make minor formatting changes such as row height, column width, and font size. To unprotect an individual spreadsheet, select Protect/Unprotect Sheet from the menu.

You may need to add lines to Schedules C through G to accommodate all funds or departments involved. Remember to check all formulas in the subtotals and totals to ensure that the additional lines are included, and make changes accordingly. Once changes have been made, the sheet should be re-protected by reversing the above process. Re-protecting the sheets will help ensure that formulas are not accidentally altered or deleted.

Printing Tips:

Schedule A can be printed on one page in landscape format with the "fit to 1 page wide by 1 page tall" option (Page Setup) selected. Schedules B through F can be printed in portrait format. Schedule G can be printed in landscape format. Schedules with multiple pages are formatted to print with the column headings on each page.

OFFICIAL BUDGET FORMS

Town of Thatcher

Fiscal Year 2019

Town of Thatcher
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Fiscal Year 2019

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CITY/TOWN OF _____

Resolution for the Adoption of the Budget

Fiscal Year 2019

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on _____, _____, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of _____, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on _____, _____, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on _____, _____, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of _____ for the fiscal year _____.

Passed by the _____ City/Town Council, this _____ day of _____.

APPROVED:

Mayor

ATTEST:

Clerk

CITY/TOWN OF _____
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019

| Fiscal Year | S c h | FUNDS | | | | | | | | |
|-------------|--|--------------|----------------------|-------------------|-----------------------|----------------|----------------------------|------------------------|-----------------|------------|
| | | General Fund | Special Revenue Fund | Debt Service Fund | Capital Projects Fund | Permanent Fund | Enterprise Funds Available | Internal Service Funds | Total All Funds | |
| 2018 | Adopted/Adjusted Budgeted Expenditures/Expenses* | E | 8,832,972 | 421,611 | 0 | 0 | 0 | 5,267,356 | 0 | 14,521,939 |
| 2018 | Actual Expenditures/Expenses** | E | 4,957,444 | 286,971 | 0 | 0 | 0 | 4,105,364 | 0 | 9,349,779 |
| 2019 | Fund Balance/Net Position at July 1*** | | | | | | | | | 0 |
| 2019 | Primary Property Tax Levy | B | 0 | | | | | | | 0 |
| 2019 | Secondary Property Tax Levy | B | | | | | | | | 0 |
| 2019 | Estimated Revenues Other than Property Taxes | C | 4,949,015 | 2,977,602 | 0 | 0 | 0 | 5,597,750 | 0 | 13,524,367 |
| 2019 | Other Financing Sources | D | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2019 | Other Financing (Uses) | D | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2019 | Interfund Transfers In | D | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2019 | Interfund Transfers (Out) | D | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2019 | Reduction for Amounts Not Available: | | | | | | | | | |
| | LESS: Amounts for Future Debt Retirement: | | | | | | | | | 0 |
| | | | | | | | | | | 0 |
| | | | | | | | | | | 0 |
| | | | | | | | | | | 0 |
| 2019 | Total Financial Resources Available | | 4,949,015 | 2,977,602 | 0 | 0 | 0 | 5,597,750 | 0 | 13,524,367 |
| 2019 | Budgeted Expenditures/Expenses | E | 7,239,835 | 398,802 | 0 | 0 | 0 | 5,597,750 | 0 | 13,236,387 |

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

| | 2018 | 2019 |
|--|---------------|---------------|
| 1. Budgeted expenditures/expenses | \$ 14,521,939 | \$ 13,236,387 |
| 2. Add/subtract: estimated net reconciling items | | |
| 3. Budgeted expenditures/expenses adjusted for reconciling items | 14,521,939 | 13,236,387 |
| 4. Less: estimated exclusions | | |
| 5. Amount subject to the expenditure limitation | \$ 14,521,939 | \$ 13,236,387 |
| 6. EEC expenditure limitation | \$ | \$ |

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.
 ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
 *** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY/TOWN OF _____
Tax Levy and Tax Rate Information
Fiscal Year 2019

| | 2018 | 2019 |
|---|-------------|-------------|
| 1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A) | \$ _____ | \$ _____ |
| 2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18) | \$ _____ | |
| 3. Property tax levy amounts | | |
| A. Primary property taxes | \$ _____ | \$ _____ |
| B. Secondary property taxes | _____ | _____ |
| C. Total property tax levy amounts | \$ _____ | \$ _____ |
| 4. Property taxes collected* | | |
| A. Primary property taxes | | |
| (1) Current year's levy | \$ _____ | |
| (2) Prior years' levies | _____ | |
| (3) Total primary property taxes | \$ _____ | |
| B. Secondary property taxes | | |
| (1) Current year's levy | \$ _____ | |
| (2) Prior years' levies | _____ | |
| (3) Total secondary property taxes | \$ _____ | |
| C. Total property taxes collected | \$ _____ | |
| 5. Property tax rates | | |
| A. City/Town tax rate | | |
| (1) Primary property tax rate | _____ | _____ |
| (2) Secondary property tax rate | _____ | _____ |
| (3) Total city/town tax rate | _____ | _____ |
| B. Special assessment district tax rates | | |
| Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town. | | |

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY/TOWN OF _____
Revenues Other Than Property Taxes
Fiscal Year 2019

| SOURCE OF REVENUES | ESTIMATED REVENUES 2018 | ACTUAL REVENUES* 2018 | ESTIMATED REVENUES 2019 |
|--------------------------------|-------------------------------|-----------------------------|-------------------------------|
| GENERAL FUND | | | |
| Local taxes | | | |
| TOWN SALES TAX | \$ 2,900,000 | \$ | \$ 3,000,000 |
| FRANCHISE TAX | 100,000 | | 50,000 |
| | | | |
| | | | |
| Licenses and permits | | | |
| ANIMAL LICENSES | 50 | 25 | 50 |
| BUILDING PERMITS | 10,000 | 23,962 | 30,000 |
| BUSINESS LICENSE | 7,000 | 5,305 | 7,000 |
| | | | |
| Intergovernmental | | | |
| STATE SHARED - URBAN REVENUE | 622,575 | 480,218 | 617,119 |
| STATE SHARED - STATE SALES TAX | 471,461 | 374,949 | 498,925 |
| STATE SHARED - AUTO LIEU | 317,015 | 197,898 | 314,521 |
| | | | |
| Charges for services | | | |
| RECREATION CHARGES | 86,000 | 76,367 | 87,650 |
| FACILITY RENTALS | 41,500 | 52,223 | 47,500 |
| FIRE DISTRICT | 35,000 | 22,596 | 35,000 |
| GVCMC | | | 145,000 |
| CEMETERY FEES | 5,000 | 7,532 | 5,000 |
| | | | |
| Fines and forfeits | | | |
| DOG IMPOUNDS | 50 | | 50 |
| | | | |
| | | | |
| Interest on investments | | | |
| INTEREST ON INVESTMENTS | 35,000 | 79,317 | 85,000 |
| | | | |
| | | | |
| In-lieu property taxes | | | |
| | | | |
| | | | |
| Contributions | | | |
| Voluntary contributions | | | |
| | | | |
| | | | |
| Miscellaneous | | | |
| SALE OF FIXED ASSETS | 6,000 | | 6,000 |
| INSUFFICIENT FUNDS | 200 | 405 | 200 |
| MISCELLANEOUS | 20,000 | 53,634 | 20,000 |
| | | | |
| Total General Fund | \$ 4,656,851 | \$ 1,374,431 | \$ 4,949,015 |

CITY/TOWN OF _____
Revenues Other Than Property Taxes
Fiscal Year 2019

| SOURCE OF REVENUES | ESTIMATED REVENUES 2018 | ACTUAL REVENUES* 2018 | ESTIMATED REVENUES 2019 |
|---------------------------|--|--------------------------------------|--|
|---------------------------|--|--------------------------------------|--|

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF _____
Revenues Other Than Property Taxes
Fiscal Year 2019

| SOURCE OF REVENUES | ESTIMATED REVENUES 2018 | ACTUAL REVENUES* 2018 | ESTIMATED REVENUES 2019 |
|---------------------------|--|--------------------------------------|--|
|---------------------------|--|--------------------------------------|--|

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF _____
Revenues Other Than Property Taxes
Fiscal Year 2019

| SOURCE OF REVENUES | ESTIMATED REVENUES 2018 | ACTUAL REVENUES* 2018 | ESTIMATED REVENUES 2019 |
|-------------------------------------|--|--------------------------------------|--|
| | \$ _____ | \$ _____ | \$ _____ |
| Total Capital Projects Funds | \$ _____ | \$ _____ | \$ _____ |

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF _____
Revenues Other Than Property Taxes
Fiscal Year 2019

| SOURCE OF REVENUES | ESTIMATED REVENUES 2018 | ACTUAL REVENUES* 2018 | ESTIMATED REVENUES 2019 |
|-------------------------------|-------------------------------|-----------------------------|-------------------------------|
| | \$ _____ | \$ _____ | \$ _____ |
| Total Enterprise Funds | \$ 5,267,356 | \$ 4,105,364 | \$ 5,597,750 |

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF _____
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

| FUND | OTHER FINANCING 2019 | | INTERFUND TRANSFERS 2019 | |
|-------------------------------------|---------------------------------|---------------------|-------------------------------------|--------------------|
| | SOURCES | <USES> | IN | <OUT> |
| GENERAL FUND | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total General Fund | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| SPECIAL REVENUE FUNDS | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Special Revenue Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| DEBT SERVICE FUNDS | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Debt Service Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| CAPITAL PROJECTS FUNDS | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Capital Projects Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PERMANENT FUNDS | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Permanent Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| ENTERPRISE FUNDS | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Enterprise Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| INTERNAL SERVICE FUNDS | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

CITY/TOWN OF _____
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

| FUND | OTHER FINANCING 2019 | | INTERFUND TRANSFERS 2019 | |
|------------------------------|-------------------------|----------|-----------------------------|----------|
| | SOURCES | <USES> | IN | <OUT> |
| Total Internal Service Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| TOTAL ALL FUNDS | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

CITY/TOWN OF _____
Expenditures/Expenses by Fund
Fiscal Year 2019

| FUND/DEPARTMENT | ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018 | EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018 | ACTUAL EXPENDITURES/ EXPENSES* 2018 | BUDGETED EXPENDITURES/ EXPENSES 2019 |
|-------------------------------------|---|---|--|---|
| GENERAL FUND | | | | |
| MAYOR AND COUNCIL | \$ 247,699 | \$ _____ | \$ 157,247 | \$ 268,519 |
| ADMINISTRATION | 279,922 | _____ | 205,718 | 285,071 |
| MAGISTRATE | 112,868 | _____ | 113,066 | 204,480 |
| PARKS/RECREATION | 441,360 | _____ | 398,824 | 457,510 |
| POLICE | 2,099,072 | _____ | 1,639,190 | 2,222,954 |
| FIRE | 122,825 | _____ | 122,014 | 122,825 |
| SHOP | 280,484 | _____ | 228,467 | 297,632 |
| STREETS | 673,503 | _____ | 593,827 | 626,195 |
| TOWN ENGINEER | 379,739 | _____ | 299,697 | 467,151 |
| MISCELLANEOUS EXPENSES | 4,195,500 | _____ | 1,199,394 | 2,287,500 |
| Total General Fund | \$ 8,832,972 | \$ _____ | \$ 4,957,444 | \$ 7,239,835 |
| SPECIAL REVENUE FUNDS | | | | |
| HURF | \$ 421,611 | \$ _____ | \$ 286,971 | \$ 398,802 |
| MISCELLANEOUS GRANTS | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Special Revenue Funds | \$ 421,611 | \$ _____ | \$ 286,971 | \$ 398,802 |
| DEBT SERVICE FUNDS | | | | |
| _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Debt Service Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| CAPITAL PROJECTS FUNDS | | | | |
| _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Capital Projects Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PERMANENT FUNDS | | | | |
| _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Permanent Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| ENTERPRISE FUNDS | | | | |
| SANITATION | \$ 275,000 | \$ _____ | \$ 221,343 | \$ 290,000 |
| SEWER | 303,000 | _____ | 288,668 | 360,000 |
| ELECTRIC | 4,689,356 | _____ | 3,595,353 | 4,947,750 |
| Total Enterprise Funds | \$ 5,267,356 | \$ _____ | \$ 4,105,364 | \$ 5,597,750 |
| INTERNAL SERVICE FUNDS | | | | |
| _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | _____ | _____ |
| Total Internal Service Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| TOTAL ALL FUNDS | \$ 14,521,939 | \$ _____ | \$ 9,349,779 | \$ 13,236,387 |

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN OF _____
Expenditures/Expenses by Department
Fiscal Year 2019

**ADOPTED
BUDGETED
EXPENDITURES/
EXPENSES**

**EXPENDITURE/
EXPENSE
ADJUSTMENTS
APPROVED**

**ACTUAL
EXPENDITURES/
EXPENSES***

**BUDGETED
EXPENDITURES/
EXPENSES**

CITY/TOWN OF _____
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

| FUND | Full-Time Equivalent (FTE) 2019 | Employee Salaries and Hourly Costs 2019 | Retirement Costs 2019 | Healthcare Costs 2019 | Other Benefit Costs 2019 | Total Estimated Personnel Compensation 2019 |
|-------------------------------------|---------------------------------------|---|--------------------------|--------------------------|-----------------------------|--|
| GENERAL FUND | 26 | \$ 2,033,000 | \$ 555,086 | \$ 605,000 | \$ 41,600 | \$ 3,234,686 |
| SPECIAL REVENUE FUNDS | | | | | | |
| _____ | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | | | | | | |
| Total Special Revenue Funds | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| DEBT SERVICE FUNDS | | | | | | |
| _____ | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | | | | | | |
| Total Debt Service Funds | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| CAPITAL PROJECTS FUNDS | | | | | | |
| _____ | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | | | | | | |
| Total Capital Projects Funds | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PERMANENT FUNDS | | | | | | |
| _____ | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | | | | | | |
| Total Permanent Funds | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| ENTERPRISE FUNDS | | | | | | |
| SANITATION | 1 | \$ 68,000 | \$ 7,806 | \$ 25 | \$ 200 | \$ 76,031 |
| SEWER | 1 | 63,000 | 7,232 | 25,000 | 1,000 | 96,232 |
| ELECTRIC | 5 | 410,000 | 47,150 | 140,000 | 4,500 | 601,650 |
| Total Enterprise Funds | 7 | \$ 541,000 | \$ 62,188 | \$ 165,025 | \$ 5,700 | \$ 773,913 |
| INTERNAL SERVICE FUND | | | | | | |
| _____ | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| _____ | | | | | | |
| Total Internal Service Fund | | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| TOTAL ALL FUNDS | 33 | \$ 2,574,000 | \$ 617,274 | \$ 770,025 | \$ 47,300 | \$ 4,008,599 |