



Site Plan Review Checklist – Single Residence

Two D-Size (24"x36") copies of the site plan shall be submitted to the Building Inspector with the building plans and permit application.

Site Plan shall include all of the following information:

_____ Street Address, Parcel #, Property Zoning

_____ Name, Address, Phone #, and Email of Owner

_____ Name, Address, Phone #, and Email of Preparer

_____ North Arrow & Scale

_____ Property Lines, including dimensions

If property corners have been marked, please indicate the type of survey marker on the site plan (e.g. ½" rebar with plastic cap)

_____ Adjacent streets and/or easements, including dimensions and names

_____ Location of all existing and proposed fences and/or walls

Include material types, heights, and dimensions

_____ Location, elevation and description of an on-site benchmark

This can be a property corner, nail in pavement or other such marker. Benchmark should be located such that it will not be disturbed throughout the course of construction. Owner can contact the Town of Thatcher building department for assistance in determining the Benchmark elevation.

_____ Location of existing or proposed asphalt, sidewalk, curbs, driveways & other improvements

_____ Location of existing and proposed utilities

Indicating whether they are above or below ground

_____ Proposed grading and drainage concept

Including flow arrows, retention areas and volumes, etc.

_____ Elevations of the following:

_____ Benchmark

_____ Finished Floor

Including main floor and basement, secondary story, etc.

_____ Driveway Elevations and Slopes

_____ Crown of the road adjacent to the property

Should include at least two locations adjacent to the lot. For corner lots, should include at least two locations for each adjacent street

_____ Building setback lines

_____ All proposed structures with dimensions to each

- ❖ Please note this list is provided to assist in the home building process, but is not all-inclusive. Please review all building codes and Town of Thatcher codes and ordinances for complete guidelines.